

## **CALL FOR APPLICATIONS FOR THE RECRUITMENT OF AUDITORS - CONSULTANTS**

The Yaounde Environmental School of CARFAD INSTITUTE, an International Centre for Excellence in Professional Training in Environmental and Social Management recruits 20 auditors - consultants for the launching of the first batch in January 2018. At the end of this training, the auditors will receive a certificate of vocational training equivalent to GCE Advanced Level + 5.

### **Constitution of the file:**

Candidates must submit to the CARFAD INSTITUTE secretariat or by e-mail before 15 December 2017 a complete file constituted of the following:

- ✓ 01 form to be filled in by the candidate (to be withdrawn from the secretariat of CARFAD INSTITUTE or downloaded from the CARFAD website: [www.carfad.org](http://www.carfad.org));
- ✓ 01 cover letter;
- ✓ 01 Curriculum Vitae (CV);
- ✓ 01 Photocopy of the last diploma;
- ✓ 01 Photocopy of the birth certificate;
- ✓ 01 Photocopy of the National Identity Card (CNI);
- ✓ Receipt of payment of the cost of 20 000 FCFA to study the file to be paid directly to the headquarters of CARFAD INSTITUTE or by MOBILE MONEY to 652 66 99 49;
- ✓ Evidence of financial capacity to pay for training costs.

### **Opportunities for the trainees:**

- ✓ Consultants;
- ✓ Environmental managers in enterprises, development projects or public institutions;
- ✓ Staff of NGOs, international organizations, consulting firms;
- ✓ Business owners.

### **Target audience:**

- ✓ • Graduates with a basic level: GCE A Level + 4 or GCE A Level + 3 in the following fields: environment, forestry, agronomy, sociology, economics, geography or related sciences;
- ✓ • Environmental professionals, foresters, managers and ministry officials (MINFOF, MINADER, MINEPDED, MINEPIA, MINEPAT, etc.) holding a Bachelor degree in Environment, Forestry, Sociology, Economy, Geography and related sciences;
- ✓ Retirees who want a new professional career;
- ✓ Any other graduate judged equivalent by the pedagogical coordination.

### **Teaching units:**

- TU 1: Environmental basics;
- TU 2: Environmental and Social Impact Assessment (from Terms of Reference development to report writing);
- TU 3: Environmental and Social Audit (from Terms of Reference development to report writing);
- TU 4: Strategic Environmental Assessment ;
- TU 5: Implementation of Environmental and Social Management Plans (ESMPs) - Environmental monitoring;
- TU 6: Development of Resettlement Action Plans;
- TU 7: Integration of environmental, social and climate components into the donors' project cycle;
- TU 8: Environmental Management Systems;
- TU 9: Industrial risk assessment;
- TU 10: Public Participation in Public Review of Development Projects;

TU 11: Environmental law;  
TU 12: Geographic Information Systems ;  
TU 13: Project elaboration and management ;  
TU 14: International consultation and consulting ;  
TU 15: Communication and negotiation techniques ;  
TU 16: Entrepreneurship ;  
TU 17: Personal development ;  
TU 18: Elaboration of tender files ;  
TU 19: Professional ethics ;  
TU 20 : Emploment reseach technics (CV and cover letter writing, job interview, etc) ;  
TU 21: Language courses ;  
TU 22: Computing and data processing.

**Duration of training:** 01 year through evening classes (4 pm – 8 pm)

**Diploma at the exit:** Certificate of vocational training of auditors-consultants equivalent to GCE A Level + 5

**Training costs:** 975 000 CFAF (payable in two installments maximum: at registration and after three months of training)

**Trainers:**

- Environmental assessment professionals with 30 years of professional experience;
- Trainers from diverse backgrounds, Cameroon, Africa, America and Europe.

**Special features of CARFAD INSTITUTE:**

- A center where environmental expertise is taught;
- A documentation center consisting of a library and a multimedia room;
- An extensive network of partners for in-service training;
- The possibility for learners to carry out paid consultations during their training at CARFAD;
- Possibility of recruitment or post-training placement.

**Working conditions:**

- Modern and air-conditioned training rooms;
- Schedules adapted to workers;
- Adult pedagogy;
- High speed internet connection;
- A library and a multimedia room;
- Number of trainees limited to 20 places maximum to facilitate supervision;
- Coffee to refresh the memory.

**Facilities granted to foreign auditors:**

- Airport reception;
- Housing search;
- Installation assistance.

**NB:** With equal candidacies, priority will be given to those who have filed their file first.

**Contacts:**

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